

APPOINTMENTS COMMITTEE
20 JUNE 2005

(6.30pm – 7.15pm)

PRESENT: Councillors Danny Connellan, Samantha George, Debbie Shears, Martin Whelton and David Williams.

Apologies for absence were received from: Councillors Tariq Ahmad, Andrew Judge and Leighton Veale

1 APPOINTMENT OF CHAIR

In the absence of the Chair, Councillor Andrew Judge it was

RESOLVED: That Councillor Danny Connellan be appointed Chair for the meeting.

[Councillor Danny Connellan in the Chair]

2 DECLARATIONS OF INTEREST (Agenda Item 2)

There were no declarations

3 MINUTES (Agenda Item 3)

RESOLVED: That the Minutes of the meeting held on 17 May 2005 be signed as a correct record.

4 HEADS OF SERVICE JOB DESCRIPTIONS (Agenda Item 4)

Richard Mycroft, Head of Human Resources, present the report. He confirmed that the paperwork had been through the proper processes and there was a need to move ahead. He confirmed that the appointments would be made by officers. To assist Members he circulated relevant structure charts and indicated how certain posts differed following restructuring. In response to a question he clarified that all the grades were MG4.

The Committee noted the business changes affecting Community and Housing, including the Green Paper, the delay of the PCT integration and the departure of the interim Head of Community Care, which led to the need for the creation and urgent recruitment of a Head of Adult Social Services who needed to be a qualified social worker.

The Committee queried the designation of the post of Head of Adult Social Services and Richard Mycroft undertook to consider a suggestion that it should be designated Head of Adult Social Care. The Committee noted also that when a Director of community and Housing is appointed that person may want to review the structure of the department. In view of the changes facing the department, and the temporary arrangements currently in place, it was proposed that a decision on this post be

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deferred until a Director is appointed. The was approved by three votes to two votes.

The Head of Human Resources undertook to advise Members of appointments made.

RESOLVED: That (1) the job descriptions and person specifications for the posts of Head of Audit and Support, Head of Customer Services, Head of Finance, Head of Strategy & Partnerships and Head of Support, Planning & Performance as now submitted be approved; and

(2) a decision on the job description and person specification for the post of Head of Adult Social Services be deferred until a new Director of Community and Housing is appointed. (Note: This decision was rescinded at the meeting held on 29 June 2005)